

47th National Silhouettes Meeting of Kappa Alpha Psi Fraternity, Inc.

Executive Board Meeting Minutes

Rosen Shingle Creek Hotel, Orlando, Florida

Tuesday, July 18, 2017 - 8:00 am

Call to Order

National Silhouettes President, Jacqueline Massey, called the Executive Board Meeting of the National Silhouettes to order at 8:00 a.m. President Massey welcomed the Board Members to Orlando and acknowledged the dedication and planning done by our host committee chairs, Silhouettes Theresa Foster and Tanya Wilson.

Meditation

Silhouette Barbara Gamble offered meditation with a purposeful prayer.

Adoption of Agenda

Silhouette Sheila Bonds moved that the agenda be adopted. Silhouette Joan Crutchfield seconded the motion.

Ayes – Unanimous

Nays – None

The motion was carried.

President Massey encouraged us to move through meeting with purpose and limit all reports to two minutes. The meeting time was adjusted to end at 11 am.

Introduction and Attendance of National Officers and Province Coordinators and Welcome

President Jacqueline Massey welcomed the Executive Board members once again and relinquished her time to the presenters on the agenda. All attendees introduced themselves as follows:

- Janice Hall Dean, National Silhouettes First Vice President
- Cathey Brightman, National Silhouettes Second Vice President
- Barbara Gamble, National Silhouettes Chaplin
- Henryetta Benton, National Silhouettes Recording Secretary
- Gwendolyn Miller, National Silhouettes Immediate Past President
- Brenda Beale, Southern Province Coordinator
- Scedella Gregory, South Central Province Coordinator
- Anita Shelton, Middle Western Province Coordinator
- Katina Gamble, Middle Eastern Province Coordinator
- Patricia Bennett, Northeastern Province Coordinator Representative
- Glenda Curry, Northern Province Coordinator
- Kimberly Lattimore, Southeastern Province Coordinator
- M. Elaine Kinloch, National Silhouettes Historian

- Andria Daniels, National Silhouettes Technology and Communications/Assistant Website Coordinator
- Jacinda Johnson-McCree, National Silhouettes Technology and Communications/Website Coordinator and Southwestern Province Coordinator
- Melonie Garrett, National Silhouettes Assistant Sergeant-at-Arms
- Cheryl Teare, Co-Chair of National Silhouettes Nominating Committee
- Erma Ward-Walker, National Silhouettes Widows Liaison Assistant Coordinator
- Laura Walker, National Silhouettes Widows Liaison Coordinator
- Theresa Foster, President of Orlando Chapter & Local Planning Committee Chair
- Tanya Wilson, Local Planning Committee Co-Chair
- Jean Smith, National Silhouettes Sergeant-at-Arms
- B. Denise Owens, North Central Province Coordinator
- Jacqueline Berryman, Western Province Coordinator
- Chantay Walker- Dillard, National Silhouettes Journalist
- Sheila Bonds, National Silhouettes Protocol Coordinator
- Diane Jenkins, National Silhouettes Treasurer
- Shirley Pinckney, National Silhouettes Financial Secretary
- Joan Crutchfield, National Silhouettes Executive Assistant and Eastern Province Coordinator
- Nadine Bonds, National Silhouettes Parliamentarian

The following Executive Board Members were absent during the Executive Board Meeting:

- Adrienne Tanner, National Silhouettes Nominating Committee Chair
- Brandi Gladden, National Silhouettes Registrar
- Zaviera Evans, East Central Province Coordinator
- Sandra Sharp, Northeastern Province Coordinator

Welcome

Special greetings and a warm welcome were extended to all members of the Executive Board by our Host Province Coordinator, Silhouette Brenda Beale and the Host Committee Chair and Co-Chair, Silhouettes Theresa Foster and Tanya Wilson.

Registration Report

Silhouette Tanya Wilson gave a registration report as of 7/17/2017 as follows:

- 223 diamond Silhouettes
- 274 luncheon; will seat for 280 for late registrants
- 53 registered delegates
- 8 widows

The Southern Province has the most registered participants. Silhouettes from Alaska to Miami are registered at the conference. All diamond Silhouettes receive a scarf, a purse, a shoe bag and a charm logo with their registrations.

Logistics were given for the National Silhouettes picture which will be taken immediately after the Executive Board Meeting just outside on the patio.

Minutes

Henryetta Benton, National Silhouettes Recording Secretary presented the 2015 National Silhouette Executive Board minutes and moved for their acceptance. The minutes have previously been electronically transmitted to all Executive Board members and posted on the National Silhouettes website. The motion was seconded by Janice Hall Dean.

Ayes – Unanimous

Nays–None

The motion was carried.

Membership Report

Shirley Pinckney, National Silhouettes Financial Secretary, reported on the National Silhouettes membership as follows:

- 1,435 as of 7/1/2017
- 32 members at large
- 88 chapters
- voting strength of 181 confirmed

Financial Report

Silhouettes Diane Jenkins, National Silhouettes Treasurer and Shirley Pinckney distributed the financial report.

See attached report.

Audit Report

Silhouette Cathey Brightman, National Silhouettes Second Vice President, read the Auditors report dated 7/6/2017 from Hayman & Son Accounting, LLC. See attached report.

Discussion ensued concerning the policies concerning the disbursement of monies, vouchers and receipts.

Silhouette Scedella Gregory recommended that we place in the policies and procedures the correct handling of the monies for registration if the National Silhouettes are handling the registrations for the National Silhouettes meeting.

Silhouette Nadine Bonds, National Silhouettes Parliamentarian, read an amendment that was adopted in 2015:

“ It shall be the duty of National Registrar to facilitate registration for National Silhouettes meeting and to identify resources For on-line registration and payment, provide record keeping and reporting of registration transactions to the National Treasurer and Executive Board. The National Registrar shall facilitate credential verification at National meetings and provide collaborative support to local chapters designated as National Silhouette meeting planning chapters.”

Treasurer’s Report

National Silhouettes Treasurer, Diane Jenkins presented the Treasurer’s Report. See attached report.

Financial Secretary’s Report

National Silhouettes Financial Secretary, Shirley Pinckney will have reports for the meeting tomorrow.

President’s Report

National Silhouettes President Jacqueline Massey relinquished her time and referenced her report which is in the Program Book. (Page 126)

First Vice President’s Report

National Silhouettes First Vice President, Janice Hall Dean relinquished her time and referenced her report and the Province Coordinators reports listed in the Program Book. (Pages 63-80)

Second Vice President’s Report

National Silhouettes Second Vice President, Cathey Brightman relinquished her time and referenced her report and the Province Coordinators reports listed in the Program Book. (Pages 81-92)

2017 Anniversary Steering Committee Report

National Silhouettes 70th Anniversary Steering Committee Chair, Silhouette Nadine Bonds will recognize the contributors to the 70th anniversary during the President’s Reception. The time has been changed from 5 to 7 pm. Please see report in the Program Book (Page 57)

Ways and Means Committee Report

National Silhouettes Ways and Means Committee Chair and Co-Chair Silhouettes Jacqueline Berryman and Denise Owens thanked the committee participants and the Silhouettes for their support. The report is listed in the Program Book. (Page 51)

Silhouette Chantay Walker-Dillard is also a member of this committee and reported on the St Jude support from the Silhouettes. A poster has been prepared to solicit funds on behalf of the

Silhouettes to assist the members of Kappa Alpha Psi Fraternity, Inc. in this effort. Polemarch Battles is asking for our support in this effort.

Bylaws Committee Report

National Silhouettes Bylaws Committee Chair and Co-Chair, Silhouette Nadine Bonds and Anita Shelton reported on the proposed bylaw amendments to be presented during this conference. (See attached bylaw amendments) Changes can only be made by December 31 of the year prior to our National Silhouettes meeting. Grammatical and article changes are possible; however, no substantive changes can be made without the approval of the body. Silhouette Jacinda Johnson McCree reported that the voting will be via electronic means.

Nominating Committee Report

National Silhouettes Nominating Committee Co-Chair Silhouette Cheryl Teare reported that the deadline to receive nominations was extended by two weeks by members of the nominating committee. Silhouettes Adrienne Tanner (Chair), Cheryl Teare (Co-Chair), Patricia Bass, Maria George and Gwendolyn Miller are members of the committee. See attached report.

Widows Liaison Committee Report

National Silhouettes Widows Liaison Chair and Co-Chair, Laura Walker and Erma Ward-Walker referenced their report in the Program Book (Page 50). Eight widows are registered at the conference. The report lists 100 financial Silhouette Widows; however, only 86 are validated by the Financial Secretary. The clarification is that the report can only list the financial Silhouette widows. A format will be sent to the widows in each Province to capture the numbers. Silhouette Walker listed to challenges she faced when working with the Kappas to reserve rooms for the widows attending the National Silhouettes meetings.

Foundation/Benevolence Report

National Silhouettes Benevolent Committee Co-Chair, Silhouette Joan Petite Crutchfield referred to her report in the Program Book. (Page 58) Silhouette Crutchfield moved that a \$100.00 donation be made to the Safe Space Foundation (a women's shelter) for Polemarch Thomas and Geraldine Battles in the memory of their daughter, Ms. Artemesa Woods. The motion was seconded by Silhouette Sheila Bonds.

Ayes – Unanimous

Nays – none

The motion was carried.

The Foundation Report total is pending receipts from those attending this conference. See attached report.

National/Province Concerns

No items were brought to the floor; all items are resolved.

Unfinished Business

No unfinished business was brought to the floor.

The meeting was adjourned at 10:47 a.m.

Respectfully submitted:

Henryetta Benton

Silhouette Henryetta Benton

National Silhouettes Recording Secretary

Attachments: National Silhouettes 47th Meeting Financial Secretary's Report
National Silhouettes 47th Meeting Audit Report
National Silhouettes 47th Meeting Treasurer's Report
National Silhouettes 47th Meeting President's Report
National Silhouettes 47th Meeting First Vice President's Report
National Silhouettes 47th Meeting Second Vice President's Report
National Silhouettes 47th Meeting Ways and Means Committee Report
National Silhouettes 47th Meeting Proposed Bylaw Amendments
National Silhouettes 47th Meeting Nominating Committee Report
National Silhouettes 47th Meeting Widows Liaison Report
National Silhouettes 47th Meeting Benevolent Report

Date of Transmittal: